

Meeting: North Northamptonshire Shadow Overview and Scrutiny Committee

Date: Thursday 11th February 2021

Time: 7:00 pm

Venue: Virtual meeting via Zoom

Committee Membership:

Councillors Pengelly (Chair) Perry (Vice Chair), Beirne, Brown, Davies, Hakewill, Harrison, Henley, Lawman, Lee, McEwan, Rowley, Titcombe.

Substitute members: Cllr Kenneth Harrington, Cllr Christine Smith-Haynes, Cllr Geoff Simmons, Cllr Andy Mercer, Cllr Paul Marks

Members of the Committee are invited to attend the above meeting to consider the items of business listed on the agenda.

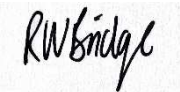
The meeting will be available for the public to view live at the 'Democratic Services North Northants' You Tube channel:-

https://www.youtube.com/channel/UCcH_JAaHaMtgHDeMQEVXi2g/videos

This agenda has been published by Democratic Services.

Contact: democraticservices@northnorthants.gov.uk

Item	Subject	Officer Presenting Report	Page No
01	Apologies for non-attendance		-
02	Notification of requests to address the meeting		-
03	Members' Declarations of Interest		-
04	Minutes of the meeting held on 28 January 2021		<i>To follow</i>
05	Chair's Announcements		-
Items requiring a decision			
06	Director of Transformation Update - <i>Presentation</i>	Lisa Hyde	5 –14
07	Forward Plan of Decisions February 2021 - March 2021 <i>To note the outline of decisions to be taken by the Executive or delegated to officers during the coming 2 month period.</i>		15 – 22
08	Work Programme: Shadow Overview & Scrutiny Committee - <i>To discuss any future items to be considered by Overview & Scrutiny and consider any amendments to the current workplan.</i>		Discussion Item

Exempt Items			
011	None notified		
Urgent Items			
012	To consider any items of business of which notice has been given to the Proper Officer prior to the meeting of the Shadow Executive and the Chairman considers to be urgent pursuant to the LGA 1972.		
013	Close of Meeting		
	<p>Rob Bridge, Chief Executive, North Northamptonshire Shadow Authority</p>  <p>Proper Officer 3rd February 2021</p>		

Virtual Meetings

During the current Covid-19 pandemic, meetings of the Shadow Authority will be conducted via Zoom as virtual meetings. Those meetings which are normally accessible to the public will be live-streamed on YouTube at -

https://www.youtube.com/channel/UCcH_JAaHaMtqHDeMQEVXi2g/videos

Where there is a need for the Authority to discuss exempt or confidential business, the press and public will be excluded from those parts of the meeting only and will be unable to view proceedings.

Public Participation

The Shadow Authority has approved procedures for you to present petitions or request to address meetings of the Authority.

ITEM	NARRATIVE	DEADLINE
Members of the Public Questions	Questions may be submitted by members of the Public to meetings of the committee. The question must be in writing and submitted 2 clear working days prior to the meeting. There are no supplementary questions permitted, and no debate on questions or answers. A period of 30 minutes (Chair's Discretion) is allocated for Public Questions.	5:00 pm Monday 8 th February 2021
Members of the Public Agenda Statements	Members of the Public may make statements at meetings in relation to reports on the agenda. A request to address the committee must be received 2 clear working days prior to the meeting. The member of the Public has a maximum of 3 minutes to address the committee. A period of 30 minutes (Chair's Discretion) is allocated for Public Statements.	5:00 pm Monday 8 th February 2021
Other Shadow Members Questions	Written questions of up to 50 words maximum permitted. To be received at least 2 clear working days prior to the meeting. Chair's discretion on supplementary question. A period of 30 minutes (Chair's Discretion) is allocated for Other Shadow Members Questions.	5:00 pm Monday 8 th February 2021
Other Shadow Members Agenda Statements	Other Shadow Members may make statements at meetings in relation to reports on the agenda. A request to address the committee must be received 2 clear working days prior to the meeting. The Shadow Member has a maximum of 3 minutes to address the committee. A period of 30 minutes (Chair's Discretion) is allocated for Shadow Member Statements.	5:00 pm Monday 8 th February 2021

These procedures are included within the Shadow Authority's Constitution. Please contact democraticservices@northnorthants.gov.uk for more information.

Members' Declarations of Interest

Members are reminded of their duty to ensure they abide by the approved Member Code of Conduct whilst undertaking their role as a Shadow Councillor. Where a matter arises at a meeting which **relates to** a Disclosable Pecuniary Interest, you must declare the interest, not participate in any discussion or vote on the matter and must not remain in the room unless granted a dispensation.

Where a matter arises at a meeting which **relates to** other Registerable Interests, you must declare the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but must not take part in any vote on the matter unless you have been granted a dispensation.

Where a matter arises at a meeting which **relates to** your own financial interest (and is not a Disclosable Pecuniary Interest) or **relates to** a financial interest of a relative, friend or close associate, you must disclose the interest and not vote on the matter unless granted a dispensation. You may speak on the matter only if members of the public are also allowed to speak at the meeting.

Members are reminded that they should continue to adhere to the Authority's approved rules and protocols during the conduct of meetings. These are contained in the Authority's approved Constitution.

If Members have any queries as to whether a Declaration of Interest should be made please contact the Monitoring Officer at – Adele.Wylie@northnorthants.gov.uk

Press & Media Enquiries

Any press or media enquiries should be directed through the Authority's Communications Team to futurenorthants@northamptonshire.gov.uk

Public Enquiries

Public enquiries regarding the Authority's meetings can be made to democraticservices@northnorthants.gov.uk

December 2020

Future Northants Programme Dashboard

1. Programme Status

Programme	Overall	Budget	Risks	Issues	Schedule	Comments	Estimated Direction of Travel for Next Period
Adult Social Care						<p>[Risk] Interdependencies around Eclipse - close working between FN Programmes (Adults & ICT) to reduce the risk</p> <p>[Budget] and [Risk] Splitting systems before vesting day (specifically Cygnum) - working with supplier and NCC Information Governance team to resolve issues. The Data Protection Impact Assessment is in progress.</p>	
Children's Services (Education & ICF)						<p>(Education) recruiting to specialist posts for new functions (splitting) may be delayed due to funding decisions - new day 1 structure has been proposed to support the blueprint</p> <p>(Trust) Challenges to FN programme to deliver and agree key decisions in relation to support services will impact the Trust - dependency assessment complete & ongoing engagement with the FN programme</p> <p>(Education) Blueprint change request submitted to amend structure.</p>	

Corporate						(Risk) There is a risk of failure to reach agreement for new T's & C's with the TU's. Mitigating risk by - Ensure negotiations are constructed in a way to enable agreement, realistic / honest discussions to take place with an appropriate financial envelope / understanding of cost.	
						(Risk) There is a risk that not all of the inter-authority contracts will be in place for vesting day. Mitigating risk by - Ensure the key and largest contracts are tackled first, services given details on the content required and timings for the schedules, ensure adequate resource is available for drafting and subsequent negotiation of content with lead/host/external providers.	
						(Risk) There is a risk that we will not be GDPR compliant on Day 1 regarding the split of NCC data, which could result in ICO investigation, fines and reputational damage. Mitigating risk by - A formal letter has been sent to the ICO advising them of the situation, and seeking a conversation. Access controls and mitigating actions are also being investigated and put in place to ensure compliance with GDPR.	
						(Risk) There is a risk that the finance/ERP system will not be fully in place for Day 1, because of the time available to implement a total ERP system from 8 existing councils and many multiple legacy systems - which may mean that workarounds will need to be found for the required personnel management/payroll of the authorities. Mitigating Risk by -Supporting the ERP assumptions and principles proposal and early testing indicates this is going well, however cannot close until parallel payroll testing is complete.	
Customer Contact & Digital						[Budget] Risk that resources not fully available within the Project and SME time to support implementations - resource plan in place and SME's engaged. Temperature check with SME's on level of work and demand was positive now and for the future	
						[Budget] Risk that routing between back office systems /website/telephony is not set up correctly for day 1 - routing being tested by users/ SME's/ customer service advisors. Interactive voice response (e.g. press 1 for...or press 2 for..) routing is built in house so can amend quickly. Website user testing begins in January. Built in drop-out routes (which means there will options for customers to go to general enquiries, hold for an advisors. Etc. if they do not know which option to select) and warm handover processes will be implemented	

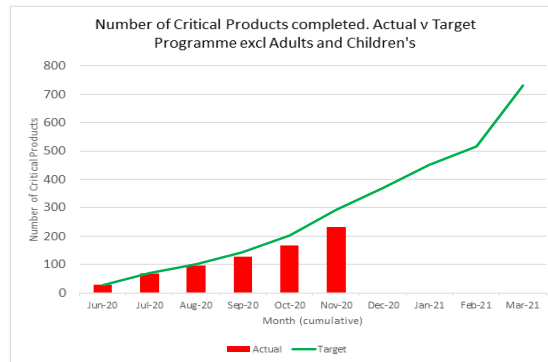
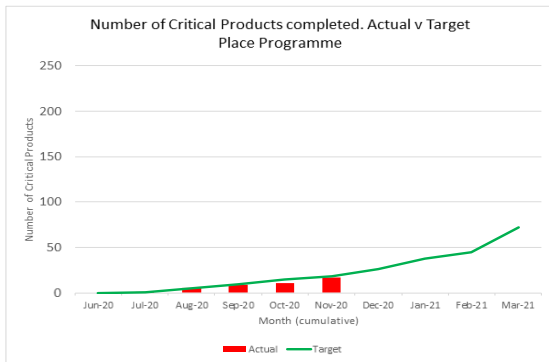
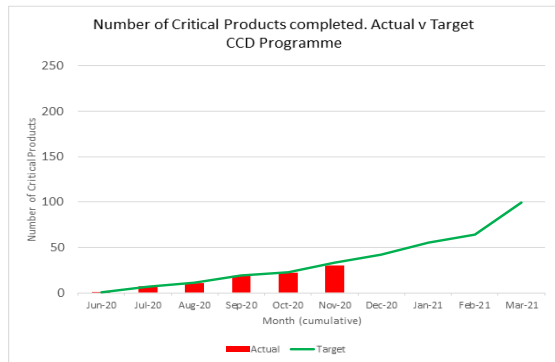
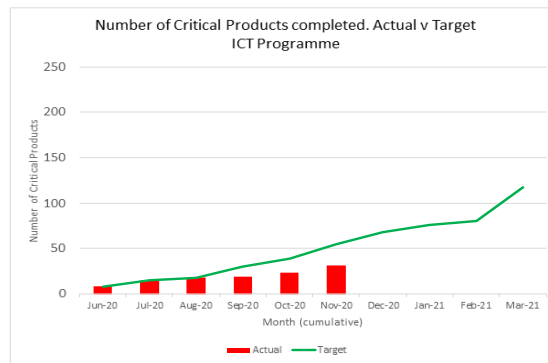
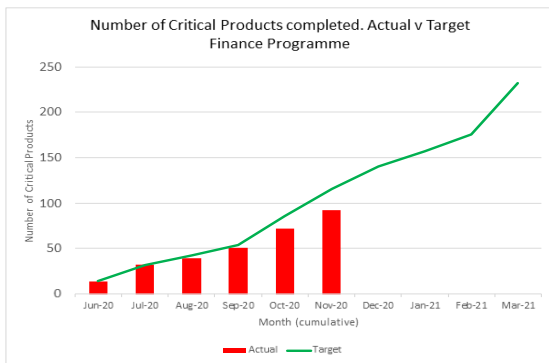
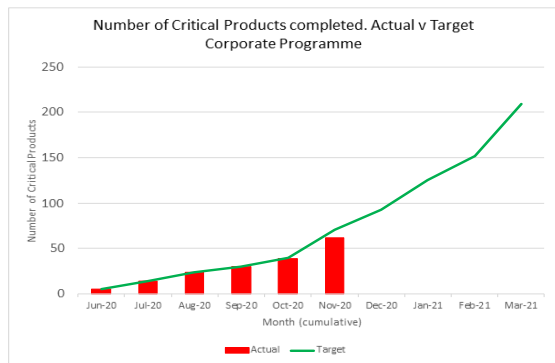
ICT						(Risk) Work is underway with the relevant service areas to identify their ICT systems and which hold personal and sensitive data. As there are over 50 systems there will not be technical solutions for all systems by Vesting Day. North & West Monitoring officers along with elected officers to seek advice from the ICO.	
						[Schedule] Risk MS365 roll out across NCC not being on schedule due to configuration requirements - 3rd party specialist completing health check on Ncloud and NCC ICT visiting 43 sites to upgrade systems	
						(Risk) There are a range of specialist skillsets/experience that are urgently required i.e. SharePoint & Cyber Security specialists. If these skillsets cannot be identified internally then we will need to procure resources externally. (Risk) With new methods of communication for users both inside and outside their authorities, and as we go through a period of significant change, we are more vulnerable to cyber security risks. The ICT managers are developing a number of measures to put in place, including communicating the top 10 do's and don'ts for users to educate them to help further embed security / cyber security good practice. There is an urgent need to bring in a Cyber Security specialist as current in-house knowledge of and ability to mitigate the potential for cyber-attacks / risks are comparatively weak given the significant degree of change taking place and the elevated threat from cyber criminals	
Finance						(Schedule) The various activities required to deliver the annual Statutory Accounts for sovereign authorities will extend well beyond vesting day and resourcing this activity needs to be agreed. Ensure a dedicated closedown resource for a considerable period of time post April 2021 with an agreed approach towards their management and oversight.	
						(Schedule) Assessment of Finance project work to be undertaken for Day 1 indicates significant input will be required from Finance SMEs. This may be further compounded by dependency on a number of key individuals with the relevant SME knowledge. Allocation of dedicated resource, work prioritisation, release and backfill of resources where possible.	
						(Risk) Further work to do on how loans and investments will be disaggregated between the two UAs. Clarification required on approach before Banks engaged. Dependency on MRP and balance sheet work. Plans and timescales are dependent on approach. Proposals to engage 3rd party Treasury advisors to support this work. Timing on MRP and Balance Sheet work to be confirmed	
Place - North						(Schedule) Concerns about member accommodation should virtual meetings not be extended by regulation, which now seems likely. No mitigating action stated	
						(Risk) Template for SLA's to be agreed ASAP, recognising the process of agreeing SLA's may take some time in some cases. No mitigating action stated	

2. Finance										
	2019/2020	2020/2021	2021/2024	Total	2019/2020	2020/2021	2021/2024	Total	Year End Outturn projection	Variance Under/(Over)
Staff Costs	£3,047	£5,697	£8,301	£17,045					£5,697	£0
Other Costs	£1,390	£4,948	£8,400	£14,738					£4,758	£190
Total Programme Costs	£4,437	£10,645	£16,701	£31,783					£10,455	£190
			Investment						Savings	
Business Rates Retention	£2,536	£7,802	£4,662	£15,000	£1,626	£2,246	£32,747	£36,619	£1,452	£794
NCC Transformation	£2,273	£4,250	£0	£6,523	£33,281	£12,235	£2,313	£47,829	£12,020	£215
Grand Total	£9,246	£22,697	£21,363	£53,306	£34,907	£14,481	£35,060	£84,448	£13,472	£819
Comments										
Last period figures, updated figures to follow										

3. Enterprise Risk Register Updates by Exception								
ID	Raised by	Date Raised	Risk assessment	Impact	RAG Score	Mitigating Action	Rag Score	Owner
Ent-055	Finance	30/11/2020	Orders being raised outside of ERP/AP process, compounded by lack of clarity around approval routes until Tier 1-3 is recruited to.	Accruals may be inaccurate	16 (R)	Assess volume magnitude with relevant budget owners / managers; use Tier 1-3 posts with no names yet and use 'as is' structure with Tier 4+	12 (A)	Barry Scarr

4. Day 1 Critical Products	
Critical products where implementation should have started but has not:	
No critical products reported at this status	
Critical products where implementation progress is of concern:	
ICT IC11: Business Systems	Disaggregation of NCC data and systems may result in data protection and GDPR breaches - Monitoring Officers North and West now leading and overseeing this as Day One risk is increasing
Corporate C17: Data sharing protocols & agreements	
Critical products where progress is under increased watch	
Corporate C15: Lead authority and hosted agreements	Lead authority and hosted service agreements need to be in place for Day 1, further additional legal capability and capacity being secured
Corporate C22: Existing contracts (transfer of)	Current contracts required for Day 1 must be transferred for Day 1, all required work now underway with no issues projected for Day 1
5. Day 1 Service Readiness	
Services where implementation should have started but has not	
None	
Services where implementation progress is of concern	
None	
Services where implementation progress is under increased watch	
None	

Future Northants Programme (excl. Adults and Children's)
Number of Critical Products completed.
Actual (red block) v Target (green line).
Data as of mid December 2020 (reporting to end November 2020)



6. Achievements		7. Opportunities	
Description	Impact	Description	Impact
MS365 deployed across the North	Two more authorities ready for unitary and able to work collaboratively	Aggregated staff alert (potential violent persons) process/system/register	Increased workforce safety
Adults: L&D Inclusion hubs now live	Further progress for L&D customers	Alignment of fees/charges and concessionary arrangements	Clear and simple information and pricing for customers
Process in place to provide staff with new ID cards	Staff will have updated ID Cards for Day 1 and will be able to access their required workspaces	Gain insight from the data we hold on customers	Improve service delivery and customer outcomes
8. Risks		9. Issues	
Description	Mitigation	Description	Mitigation
Risk of failure to reach agreement for new T's & C's with the TU's.	Ensure negotiations are constructed in a way to enable agreement, realistic / honest discussions to take place with an appropriate financial envelope	Business Systems and Data Sharing Agreement's	Work is in progress to identify which systems hold sensitive data and realise technical solutions for as many systems as possible before vesting day. Seeking advice from ICO
Due to new methods of communication for users inside and outside of the authorities, there is an increased risk of cyber security	ICT Managers putting mitigation into place to educate users on best practice and security measures, for e.g. top 10 do's and don'ts		
Insufficient capacity of SME's to provide input required to deliver Day 1 project work	Allocation of dedicated resources and prioritisation of work		

10. Change

You said: We need simple, logical, accessible information about what's happening on Day 1

We did : Developed and launched 'Facts about...' information sheets and hosting platform using feedback from project managers and change champions to focus on priority areas. The sheets are also printable for those without access to technology.

You said : Managers need Implementation Guidance laying out what services need to do and when, and also what doesn't need to be done, so they can prepare appropriately.

We did: Supported testing and launch of the Implementation Guidance, and management of feedback channels. Ensuring managers are supported and 2 way communication encouraged. Change Managers will support Service Managers in the completion of tasks through a range of tools, coaching and deploying change champions where and when needed. Developed change management framework to be used alongside.

You said : We need to liaise with the Trades Unions

We did : We've worked closely with the unions and engaged with them fully on the facts about... information sheets.

You said : Not always sure of the best places to source the right information and support on relevant Future Northants topics

We did : Produced and published infographic which signposts the best places to find information and where to find support.

What's happening in January:

Winter series of Gearing up for Change workshops with Transformation Directors underway, complete 28th January 2021:

- Champions welcomed the openness of the conversations with our new Transformation Directors, impact being myth busting, reassurance and strengthening trust
- Champions explored information sources and enjoyed bitesize learning on how to use a range of facilitation and influencing techniques to minimise resistance and manage challenging behaviours associated with change.

Planning next tranche of engagement activities, i.e. Live Q&A's focused on managers

Reach and Engagement campaign for those colleagues who do not have access to technology or the internet

Working with champions to support roll out of ERP:

- approx. 60 to be recruited from current Champion population and trained to support roll out.

Co-ordinate launch of new IT Policies to ensure a consistent approach

Workstream specific 'check-in and chat' activities and newsletters continuing, including Customer and Digital, Finance, Adult Social Care, Public Health.

11. Communications

Recent Activity	Next Steps
<ul style="list-style-type: none"> • Scoping and developing Day One awareness campaign (internal and external audiences) • Marked 100 days until Day One with internal and external comms • Developing and delivering comms plans for budget consultations • Scoping and developing a one-stop-shop online hub for FN info and updates • Worked closely with Change Managers to create and host "facts about" sheets • Developed additional internal FN channels (FN Snapshot, FN Live) to launch shortly 	<ul style="list-style-type: none"> • Continued development of Day One Readiness campaign • Promotion of the new one-stop-shop online hub for staff • Designing programme and comms plan-on-a-page/timeline visual • Support for the Housing Allocation consultation launches • Ongoing support for Day One branding decision-making process • Ongoing support for development of vision / values • Ongoing support for North and West leadership

Update since NIE

Adults

Work continues with Eclipse (ICT) suppliers to split the systems for North & West.

Children's

Support services' dependency assessment is now complete.

Recruitment to senior roles in Education is underway.

Corporate

Trade Union engagement regarding staff Terms & Conditions continues.

Inter Authority Agreements between North & West will be coming to next shadow executive meeting..

ERP – good plans in place to rollout the system – e.g. running a parallel payroll process.

Customer and Digital

Umbrella website under construction

ICT

Working with Adults ref Eclipse issues described above.

All North authorities now migrated to MS365

NCC last nCloud environment being reviewed to remove risk to MS365 migration.

Specialist skills being brought in as required e.g. Cyber Security.



Update since NIE

Finance

Resources identified for closedown of sovereign authorities' accounts.

Place North

Service Level Agreement in place with Registration Service regulator to ensure uninterrupted delivery after Vesting Day.

Change Management

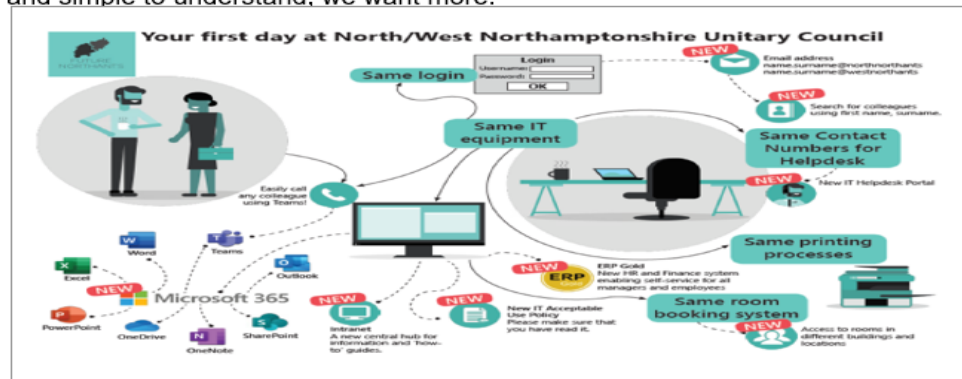
14 "Facts about" sheets for staff published, covering a range of topics including TUPE,

Office accommodation Day 1, Devices, MS365

A further 16 in production for end of Jan, covering ERP - payslips/P60s, booking annual

leave, pay dates, host and services delivered as lead authorities with over 500 hits since launch

Feedback so far: Easy to access, nice and simple to understand, we want more.



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North Northamptonshire Shadow Authority

FORWARD PLAN OF DECISIONS

1 February 2021 to 1 April 2021

Published by: Democratic Services

Leader of the North Northamptonshire Shadow Authority: Councillor Russell Roberts

INTRODUCTION

This is the North Northamptonshire Shadow Authority's Forward Plan. It is published pursuant to The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. Its purpose is to provide the required 28 days notice of the Shadow Authority's intention to take 'key decisions' and to hold meetings or parts of meetings in private. It gives advance notice of all the "key decisions" and other executive decisions which the Shadow Executive or another body or officer so authorised are likely to take over a four month period. The Plan is updated on a rolling monthly basis.

At times it may be necessary for the North Northamptonshire Shadow Authority to give consideration to items where the public may be excluded from the meeting. Members of the public are excluded from meetings whenever it is likely that, in the view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. This includes exclusion from access to any pertinent documents. Details of the exemption categories can be found in the 'Access to Information Procedure Rules' section in the Shadow Authority's Constitution. This plan provides advance notice of any items which may be held in private.

Each entry in the forward plan identifies:

- The matter in respect of which a decision is to be made.
- The name of the decision-making body.
- The date on which, or the period within which, the decision will be taken.
- How and to whom representations (about the decision) can be made.
- What reports/papers are, or will be, available for public inspection.

The concept of a "key decision" is intended to capture the most important or significant decisions. "Key decisions" will normally be made at meetings open to the press and public. The press and public will only be excluded from such meetings as and when the Shadow Authority's Monitoring Officer considers that this is necessary in order to avoid the public disclosure of confidential or exempt information.

The authority has decided that a Key Decision is one which is likely:-

- (a) to result in the authority incurring expenditure which is, or the making of savings which are significant.
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "*significant*" for these purposes the North Northamptonshire Shadow Authority will have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000.

Other decisions that will be published in the Forward Plan include:

- (a) The draft Budget or a draft of one or other of the plans or strategies which make up the Shadow Authority's "policy framework".

The Shadow Executive’s role in relation to these matters will be to agree a draft which will then be presented to the Shadow Authority Full Council for approval (details of all of plans/strategies etc which are to be considered within the life of the plan are set out at the back of the plan); and

- (b) Other decisions which, whilst they are not “key decisions”, are considered by the Leader to have significant cross-cutting or corporate implications.

The Members of the Shadow Executive Committee are:	
Councillor Russell Roberts	Leader of the North Northamptonshire Shadow Authority Property, Assets and Housing
Councillor Jason Smithers	Deputy Leader of the North Northamptonshire Shadow Authority Highways, Transport, Environment and Climate
Councillor Jean Addison	Customer services, Digital and Transformation
Councillor Tom Beattie	Corporate
Councillor Wendy Brackenbury	Children, Families and Education
Councillor Martin Griffiths	Adults, Health and Wellbeing and Communities
Councillor Ian Jelley	Finances and Revenues and benefits
Councillor David Jenney	Growth, Infrastructure, Regeneration, Skills and Employment
Councillor Steven North	Planning, Strategic Planning, Regulatory and enforcement services
Councillor Tom Partridge-Underwood	Sports, Leisure, Culture and Tourism

All general questions or queries about the contents of this Forward Plan or about the arrangements for taking key decisions should be raised with Ben Smith, Joint Lead Democratic Services Manager.

Please email: democraticservices@northnorthants.gov.uk

February 2021

Subject of the decision:	Decision Maker	Is it a key decision?	Will the report contain exempt information?	Reason for exemption, if any	Anticipated Date of Decision:	Report Author	Supporting documents (if any):
Medium Term Financial Plan and Budget 2021/22 – for recommendation to Shadow Authority *Includes below	Shadow Executive	Yes	No	N/A	10 Feb 2021	Glenn Hammons/ Janice Gotts	
Programme Status	Shadow Executive	No	No	N/A	10 Feb 2021	Lisa Hyde	
Draft Vision Statement	Shadow Executive	No	No	N/A	10 Feb 2021	Guy Holloway	
Delegation for Approval of Plans and Policies in readiness for Vesting Day	Shadow Executive	No	No	N/A	10 Feb 2021	Adele Wylie	
Shared Service Arrangements	Shadow Executive	No	No	N/A	10 Feb 2021	Adele Wylie	

*Includes General Fund Revenue Budget 2021/22 and Medium-Term Financial Plan; Report on Robustness of Budget Estimates and Adequacy of Reserves; Capital Strategy & Programme; Treasury Management Strategy; Council Tax Requirement

March 2021

Subject of the decision:	Decision Maker	Is it a key decision?	Will the report contain exempt information?	Reason for exemption, if any	Anticipated Date of Decision:	Report Author	Supporting documents (if any):
Programme Status	Shadow Executive	No	No	N/A	04 Mar 2021	Lisa Hyde	
Programme Change Requests	Shadow Executive	No	No	N/A	04 Mar 2021	Programme Leads	
Assets, Capital Schemes and Reserves Notification Process	Shadow Executive	No	Yes	Paragraph 3-financial information	04 Mar 2021	Janice Gotts	
Task & Finish Group Updates	Shadow Executive	No	No	N/A	04 Mar 2021	Task & Finish Group Chairs	
Income Management Policy	Shadow Executive	Yes	No	N/A	04 Mar 2021	George Candler	
Children's Trust Business Plan	Shadow Executive	Yes	No	N/A	04 Mar 2021	Cathi Hadley	
Audit Committee Terms of Reference	Shadow Executive	No	No	N/A	04 Mar 2021	Janice Gotts	
Risk Management Strategy	Shadow Executive	No	No	N/A	04 Mar 2021	Janice Gotts	
NNDR (Business Rates) Discretionary Rate Relief	Shadow Executive	Yes	No	N/A	04 Mar 2021	Janice Gotts / Lucy Hogston	
Discretionary Housing Payments	Shadow Executive	Yes	No	N/A	04 Mar 2021	Janice Gotts / Lucy Hogston	

March 2021

Subject of the decision:	Decision Maker	Is it a key decision?	Will the report contain exempt information?	Reason for exemption, if any	Anticipated Date of Decision:	Report Author	Supporting documents (if any):
Recovery & Enforcement Policy	Shadow Executive	No	No	N/A	04 Mar 2021	Janice Gotts / Lucy Hogston	
Inter Authority Agreement	Shadow Executive	No	No	N/A	04 Mar 2021	Adele Wylie	
Equalities Policy	Shadow Executive	No	No	N/A	04 Mar 2021	Adele Wylie	
Private Sector Enforcement Policy	Shadow Executive	No	No	N/A	04 Mar 2021	George Candler	
Countywide Archives Service	Shadow Executive	Yes	No	N/A	04 Mar 2021	George Candler	
Rent Setting Policy	Shadow Executive	Yes	No	N/A	04 Mar 2021	George Candler	
Appeals Policy	Shadow Executive	Yes	No	N/A	04 Mar 2021	George Candler	
North Unitary Grants and Community Support Policy	Shadow Executive	Yes	No	N/A	04 Mar 2021	George Candler	
Kettering Leisure Services Contract	Shadow Executive	No	No	N/A	04 Mar 2021	Martin Hammond	

March 2021

Subject of the decision:	Decision Maker	Is it a key decision?	Will the report contain exempt information?	Reason for exemption, if any	Anticipated Date of Decision:	Report Author	Supporting documents (if any):
Programme Status	Shadow Executive	No	No	N/A	25 Mar 2021	Lisa Hyde	

Assets, Capital Schemes and Reserves Notification Process	Shadow Executive	No	Yes	Paragraph 3-financial information	25 Mar 2021	Glenn Hammons	
Day 1 Readiness	Shadow Executive	No	No	N/A	25 Mar 2021	George Candler	
Task & Finish Group Updates	Shadow Executive	No	No	N/A	25 Mar 2021	Task & Finish Group Chairs	
Community Safety Plan 2021	Shadow Executive	No	No	N/A	25 Mar 2021	Mike Greenway	
Critical Incident Plan	Shadow Executive	Yes	No	N/A	25 Mar 2021	George Candler	
Climate Change Strategy	Shadow Executive	No	No	N/A	25 Mar 2021	Martin Hammond	
Council Housing – Tenancy Policy, Tenancy Agreement, Aids & Adaptation	Shadow Executive	Yes	No	N/A	25 Mar 2021	George Candler	

March 2021

Subject of the decision:	Decision Maker	Is it a key decision?	Will the report contain exempt information?	Reason for exemption, if any	Anticipated Date of Decision:	Report Author	Supporting documents (if any):
Temporary Accommodation Policy	Shadow Executive	Yes	No	N/A	25 Mar 2021	George Candler	
Suitable Discharge Policy for Homelessness	Shadow Executive	Yes	No	N/A	25 Mar 2021	George Candler	
Spend to Save Homelessness	Shadow Executive	Yes	No	N/A	25 Mar 2021	George Candler	
Private Sector Housing Policy	Shadow Executive	Yes	No	N/A	25 Mar 2021	George Candler	
Procurement/SLA Contract Procedure Rules	Shadow Executive	Yes	No	N/A	25 Mar 2021	Martin Cox	
Insurance- Details of Insurer and Cover/Cost	Shadow Executive	Yes	No	N/A	25 Mar 2021	Martin Cox	